

Udeshi, Ravi K

From: Udeshi, Ravi K
Sent: Thursday, April 15, 2021 10:44 AM
To: Panagakos, George V
Cc: Spicer, Eric
Subject: RE: Contract 4400006717 Pollchief Platform Management System
Attachments: KonnechPollChief2020AnnualFeeInvoiceNo76510 B.pdf

George,

As I mentioned in-person, I believe Penny Crawley's expiration date for the existing PollChief contract, June 30, 2021 may be incorrect.

The invoice from Konnech (attached) shows that the service year is from May 19, 2020 to May 18, 2021.

I know a long time ago that Travis said he worked to have the contract re-aligned to the fiscal year; when I asked Konnech about this last year, they said they did not know about that.

Ravi K. Udeshi

Election Officer Manager

Fairfax County Office of Elections

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See the Code of Virginia for taking time off from work to serve as an Election Officer: [§ 24.2-119.1](#)

From: Crawley, Penny <Penny.Crawley@fairfaxcounty.gov>
Sent: Thursday, April 15, 2021 9:22 AM
To: Panagakos, George V <George.Panagakos@fairfaxcounty.gov>
Cc: Udeshi, Ravi K <Ravi.Udeshi@fairfaxcounty.gov>
Subject: RE: Contract 4400006717 Pollchief Platform Management System

Hi George – once you've developed a mutually agreed upon scope of work document, I will attach it to our standard contract and forward to the vendor for signature. A couple of items you should consider before I send are:

1. Contract term – if you want longer than the standard 5 years I'll need a memo addressed to the County Purchasing Agent requesting a longer term. Either way please make sure you and the vendor both agree,
2. Pricing – this should be negotiated as you will need to indicate why it's fair and reasonable,
3. Increases – how and when these will be considered and granted should be discussed for mutual agreement.
4. Invoicing – be sure to discuss with vendor and make sure they understand the order of operations: quote, purchase order, delivery of good/service, invoice then payment.

That's off the top of my head; if I think of anything else I'll reach out.

Thanks,

Penny

Penny Crawley MBA, Contract Specialist II

FCG Dept. of Procurement & Material Management

12000 Government Center Pkwy, Ste. 427, Fairfax, VA 22035

O: (703)324-3884 | penny.crawley@fairfaxcounty.gov

From: Panagakos, George V <George.Panagakos@fairfaxcounty.gov>

Sent: Thursday, April 15, 2021 9:08 AM

To: Crawley, Penny <Penny.Crawley@fairfaxcounty.gov>

Cc: Udeshi, Ravi K <Ravi.Udeshi@fairfaxcounty.gov>

Subject: RE: Contract 4400006717 Pollchief Platform Management System

Hi Penny,

We are hoping to negotiate a new contract with this vendor and we had plans to meet (virtually) with the vendor to discuss terms early April, but that has not formulated yet. I would be working with my coworker Ravi Udeshi as far as planning the contract as he leads the team that uses this product (Pollchief is used for us to manage and organize our Election Officers that serve each voting precinct on Election Day).

How may I best go about this process? Would Ravi and I discuss terms with Pollchief then send you the newly proposed contract, or what might the best course of action be in terms of communicating the changes?

Thank you for following up, I have been getting swallowed by our June Election even though it is only April as we have a lot of equipment prep and testing going on,

Thank you,
George

George V. Panagakos

IT Manager

Fairfax County Office of Elections

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703.324.4911 | 571.459.8222 | george.panagakos@fairfaxcounty.gov

From: Crawley, Penny <Penny.Crawley@fairfaxcounty.gov>

Sent: Thursday, April 15, 2021 8:06 AM

To: Panagakos, George V <George.Panagakos@fairfaxcounty.gov>

Subject: Contract 4400006717 Pollchief Platform Management System

Hello George – the referenced contract expires June 30, 2021 with no available renewal options – is this no longer a need for your department? If it is what are your plans for replacing the contract?

Thanks,

Penny

Penny Crawley MBA, Contract Specialist II

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